INSURANCE CERTIFICATE

PISGS requires a company to submit an insurance acord before it can obtain or renew a license.

- The acord demonstrates that the company is maintaining adequate insurance at all times – not less than $100,000 each occurrence and $300,000 general aggregate.
- The acord must list the certificate holder as:
    DPS - PISGS Unit
    PO Box 182001
    Columbus, OH 43218.

Sample Acord

1. Licensed company name or trade name with physical address (no P.O. boxes)
2. Insurance agent contact information. A phone number is required.
3. Type of Insurance: Must be general liability with an "X" by Commercial General Liability (professional insurance is not acceptable).
4. Policy Number – required (cannot be "TBD")
5. Effective date
6. Expiration date
7. All Branches must be listed on the acord, or submit separate acords for each branch
8. Minimum Requirement of Limits
   - $100,000 Each occurrence, minimum amount
   - $300,000 Aggregate, minimum amount
9. Certificate Holder should be: Ohio Department of Public Safety, PISGS, PO Box 182001, Columbus, OH 43218.