



## **Portability Committee MINUTES**

### Ohio Private Investigators & Security Services Commission

**JANUARY 26, 2012 1:00 PM**

**Location:** Ohio Dept. of Public Safety  
1980 W. Broad St. LL GA  
Columbus, OH 43223

#### **Committee Members Present:**

Hollenbaugh, Gregg- Cal Crim Inc. - **Chair**  
Armstrong, Rodney, Securitas Security Service USA, Inc.  
Parson, Jeffrey, Allied Barton  
Booker, Robert, Exec. Dir., OIU

#### **Also Attending:**

Shayla Morningstar, PISGS  
Anne Vitale, DPS Legal

#### **Committee Members Absent:**

Kirk Davis, Continental Security  
Earl Mack, Dep. Dir. PISGS  
Sever, Wayne, Highland

- **Call to Order** - The meeting was called to order at 1:06 pm.
- **Roll Call** – Roll taken by Chairman Hollenbaugh. A quorum was present.
- **Approval of Minutes** – Minutes from the January 12, 2012 meeting were presented for approval. Mr. Parson motioned to approve the minutes as presented; Mr. Armstrong seconded the motion. A vote was taken and the minutes for the January 12, 2012 meeting were approved as presented.
- **Eligibility Requirements and Security Guard Card Registration Points of Discussion:**
  1. Mr. Hollenbaugh – 120 days was too long for the guards to work without the card;
  2. processing the registrations within a thirty day period;
  3. being able to complete background checks for applicants not born in the US;
  4. possible requirement of being a resident of Ohio for at least five years;
  5. being a US citizen or legal resident alien of the US;
  6. verifying backgrounds from other countries and other states;
  7. FBI background checks and Live Scan checks;
  8. one year or three year registrations and renewals;
  9. renewals procedures in other states;

10. staggered renewals by birthdate;
11. distribution of the identification cards by PISGS or Deputy Registrars;
12. law enforcement powers for PISGS investigators;
13. on-line applications approval and identification card distribution;
14. equipment and costs for printing the identification cards;
15. falsification of the identification cards;
16. every other year renewals, registration date and birthdate renewals;
17. firearm renewal dates;
18. the mandatory on-line renewals process;
19. temporary identification card while initial registration in process;
20. BCI background check process and RapBack;
21. Live Scan to be discussed later;
22. possible 90 days to receive identification cards, or issue temporary card extension if longer than 90 days;
23. concepts for issuing temporary identification cards by PISGS; on-line issuing or walk-in;
24. provider issued identification
25. it is the security guard's responsibility to renew their registration prior to expiration, and the provider's responsibility to ensure guards are not working without the 90 day temporary authorization or an approved registration;
26. all security providers must be licensed through PISGS;
27. identifying guards working for multiple providers;
28. tracking the portable guards; the purpose for tracking portable guards;
29. possible transfer fee for guards working for multiple providers;
30. provider access to the tracking system/process;
31. transfers and registering with providers;
32. possible modification of the current database for tracking
33. possibility of fee increases to due to transfers under portability;
34. future committee meeting date, space and accommodations
35. PISGS budget.

- **Conclusions:**

1. **Eligibility Requirements** accepted: (1)the minimum age of 18 is acceptable; (2)training will be determined by the Training Committee;
2. Eligibility Requirement #3 regarding US citizenship will fall under the legislative review;
3. **Security Guard Card Registration** processes accepted: (2) required electronic background checks by Webcheck if unarmed, and FBI checks if armed with possible changes to the requirements through the legislation changes; (3) complete the appropriate application as required by PISGS; renewals will be staggered for the first year, then every two years on date of birth after that; (4) A temporary identification card to be issued by PISGS for applicants to work up to 90 days while their initial registration is in process; (5) paperwork will be submitted on line or in person; (6) security guard must have the 90 day temporary identification card from PISGS and a company issued identification with provider information listed;
4. distribution of identification cards to be done by PISGS with improved identification card product;
5. the new identification cards will not be available before March 1, 2012;
6. the Legislative committee will review firearm legislation;
7. the committee needs to come to agreement on the tracking issue;
8. agenda for next meeting to include who will be responsible for registrations and renewals for portable guards; transferring guards under portability by the qualifying agent; possible transfer fee;
9. all future meetings for this committee to be held in the Centre School conference room.

- **Motions:**

1. A motion to move Eligibility Requirements 1 and 2 into legislation was made by Mr. Parson, and seconded by Mr. Armstrong. There was no other discussion. A vote was taken and the motion carried.
2. A motion was made by Mr. Parson, and seconded by Mr. Armstrong to adopt the Security Guard Registration process submitted by Mr. Armstrong with noted changes of a 2-year registration expiration date based on the applicants birthdate; and a 90 day temporary authorization from application submission date; and remove references to the BMV for issuing cards. There was no further discussion. A vote was taken and the motion carried.

- **Next Meeting – February 13, 2012 at 1 pm**
- **Meeting adjourned at 2:17 pm.**